Kellyville High School

YEARS’ 7 & 12 PARENT/TEACHER NIGHT

INFORMATION FOR PARENTS

Wednesday 16 March 2011 3:30 – 7:00PM

Dear Parents

In 2011 we are continuing to use the highly successful online booking system for teacher interviews that was implemented in 2010. Bookings for interviews are made online. All you need is:

- connection to the internet
- a current email address
- a list of your son/daughters’ current subjects and teachers

If you are unable to find a teacher’s name on the booking system, it may be that the teacher is unavailable for the evening. You can contact the school or speak to the Head Teacher of the subject on the evening to arrange an alternative time to speak with that teacher.

What you need to do:

Go to web address www.schoolinterviews.com.au

At the home page – Information you require is on this page, so browse through and familiarise yourself with the information provided.

Login to School Parent Code 9K8FM

Follow the prompts that will guide you through subjects and teachers’ names

Bookings will be open for this event from 9:00am Friday 11 March until 3:30pm Tuesday 15 March

Some tips for Parent/Teacher Night

- Arrive early and familiarise yourself with the layout and where the teachers are sitting – They will be in faculty groups. Banners will help you find these areas.
- Be mindful of fellow parents, stick to the five minute time slot. If you require more time with a teacher make an alternative booking.
- Parent/Teacher night provides a snapshot; it is not a forum for complaints or in depth conversations. If you wish to speak to a teacher for longer than the allotted time, please phone the school to make an appointment during school hours.
- If you miss your time slot – try and see the teacher to negotiate another time slot in the evening.

M Groth
Deputy Principal
8 March 2011